

**ASH STREET COOPERATIVE  
IMPROVEMENT FORM**

Date: \_\_\_\_\_

To: The Ash Street Cooperative Board of Directors

I want to make the following improvements or alterations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Work to be performed by: \_\_\_\_\_

Electrical work by: \_\_\_\_\_

Plumbing by: \_\_\_\_\_

Carpentry work by: \_\_\_\_\_

Materials to be used: (attach drawings & specifications, if necessary).

\_\_\_\_\_

\_\_\_\_\_

Approximate Cost: \_\_\_\_\_

Please note: any outside contractor or individual hired by a member for installation or repair purposes must be qualified in his/her field and submit a Certificate of Insurance including workers compensation to the Management Office.

Company Performing Work: \_\_\_\_\_

Please Print

Address: \_\_\_\_\_

Please Print

Contractor's name: \_\_\_\_\_

Please Print

Contractor's Signature: \_\_\_\_\_

**\*\* Before starting any improvements to your unit, this form must be completed and approved. If your improvements include installing new electrical lines, new partition walls, or any other major alteration, a complete diagram must be submitted and must comply with the building codes of the Village of Park Forest.**

I agree that at no time is the Cooperative responsible for any liability, repair, or removal of improvements or variances even when due to normal wear and tear, nor is the Cooperative ever responsible for water damage of any kind

I also agree to notify the Management Office when this project is finished

\*\*\*\*\*

MEMBER'S NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDITIONAL CONTRACTORS

Please note: any outside contractor or individual hired by a member for installation or repair purposes must be qualified in his/her field and submit a Certificate of Insurance including workers compensation to the Management Office.

Company Performing Work: \_\_\_\_\_  
Please Print

Address: \_\_\_\_\_  
Please Print

Contractor's name: \_\_\_\_\_  
Please Print

Contractor's Signature: \_\_\_\_\_

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Contractor's Signature: \_\_\_\_\_